

**HOSTEL CO- ORDINATING UNIT**

**APPLICATION FORM FOR TRANSFER OF HOSTELS**

1. Name : \_\_\_\_\_ 2. Roll No.: \_\_\_\_\_  
3. Course : \_\_\_\_\_ 4. Deptt : \_\_\_\_\_  
5. Hostel No. now occupied : \_\_\_\_\_ Room No.: \_\_\_\_\_  
6. Name of the General Secretary : \_\_\_\_\_  
(of current hostel)  
7. Desire transfer to Hostel No.: \_\_\_\_\_  
8. Reasons for seeking transfer : \_\_\_\_\_  
\_\_\_\_\_

Date : \_\_\_\_\_

Signature of the applicant

**A. *REMARK FROM THE WARDEN OF EXISTING HOSTEL***

I have no objection / objection to transfer Shri/Ms \_\_\_\_\_  
\_\_\_\_\_ Roll No.: \_\_\_\_\_ from this hostel to  
H. No.: \_\_\_\_\_ provided he/she clears all the dues belong to this hostel on  
his/her account. Clearing of the dues belong to this hostel on his/her  
account. Clearing of the dues may be confirmed from the S.A. UNIT  
before making actual shifting.

Date : \_\_\_\_\_

Warden/Asso. Warden  
Hostel No.: \_\_\_\_\_

I have noted the shifting of the above student

Date : \_\_\_\_\_

General Secretary  
Hostel No.: \_\_\_\_\_

**B. *REMARK FROM THE WARDEN OF THE HOSTEL WHERE THE  
STUDENT WISH TO SHIFT***

This hostel has no objection / objection to joining Shri/Ms. \_\_\_\_\_  
\_\_\_\_\_ Roll No.: \_\_\_\_\_ in this hostel.  
Actual shifting of the student may take place with effect from \_\_\_\_\_

General Secretary  
Hostel No.: \_\_\_\_\_

Warden/Associate Warden  
Hostel No.: \_\_\_\_\_